

TUITION AND FEES

TUITION

Regular tuition for the 2008-09 academic year, payable Autumn, Winter, and Spring quarters, is as follows:

All departments and schools (except those below)	\$12,010
Graduate Division in Engineering	\$12,800
Graduate School of Business, first year	\$16,307
Graduate School of Business, second year	\$15,307
School of Medicine (M.D. Program)	\$14,463
School of Law (payable Autumn and Winter semesters)	\$20,440
J.D./M.B.A. Program (payable Autumn and Winter semesters)	\$21,462

For complete tuition information, see the Registrar's tuition web site at <http://registrar.stanford.edu/students/finances>.

Regular tuition fees apply to the undergraduate Overseas Studies and Stanford in Washington programs. For Summer Quarter tuition rates and policies, see <http://registrar.stanford.edu/students/finances/summer.htm> or the Summer Quarter *Time Schedule*.

A coterminal student is subject to graduate tuition assessment and adjustment policies once graduate standing is reached. Coterminal students should see the student policies and procedures for tuition assessment, as described under Residency and Unit Requirements in Coterminal Programs in the "Graduate Degrees" section of this bulletin.

Eligibility for registration at reduced tuition rates is described below. Tuition exceptions may also be made for illness, disability, pregnancy, new-parent relief, or other instances at the discretion of the University. No reduction in tuition charges is made after the first two weeks of the quarter.

All students are advised, before registering at less than the regular full-tuition rate, to consider the effects of that registration on their degree progress and on their eligibility for financial aid and awards, visas, deferment of student loans, and residency requirements.

The University reserves the right to change at any time, without prior notice, tuition, room fees, board fees, or other charges.

UNDERGRADUATE TUITION

During Autumn, Winter, and Spring quarters, undergraduates are expected to register at the regular full-tuition rate.

During Summer Quarter, Stanford undergraduates may register on a unit-basis (minimum 3 units). For Summer Quarter tuition rates and policies, see <http://registrar.stanford.edu/students/finances/summer.htm> or the Summer Quarter *Time Schedule*.

The following reduced-tuition categories can be requested by matriculated undergraduate students in the final stages of their degree program:

Permit to Attend for Services Only (PSO)—Undergraduates completing honors theses or clearing incompletes in their terminal quarter, or requiring a registration status, and who meet the PSO conditions listed in the "Special Registration Statuses" section of this Bulletin, may petition for PSO status for up to two quarters. The PSO rate is \$3012 per quarter in 2008-09.

1. *13th Quarter*—Undergraduates who meet the 13th Quarter conditions listed in the "Special Registration Statuses" section of this Bulletin may petition one time only to register for a minimum of eight units. For per-unit tuition rates, see the Registrar's tuition web site at <http://registrar.stanford.edu/students/finances>.
2. *Graduation Quarter*—Undergraduates may petition to register for Graduation Quarter registration status in the quarter in which they are receiving a degree. Undergraduate

students who have completed all University requirements and meet the Graduation Quarter conditions listed in the "Special Registration Statuses" section of this bulletin are eligible to be assessed a special tuition rate of \$100 for the quarter in which they are receiving a degree.

GRADUATE STUDENT TUITION

Matriculated graduate students are expected to enroll for at least eight units during the Autumn, Winter and Spring quarters. Schools and departments may set a higher minimum. During the Autumn, Winter, and Spring quarters, matriculated graduate students in most departments may register at the 8-, 9-, or 10-unit rate if their enrollment plans are accepted by their departments. Students in the schools of Law and Business, or the M.D. program in the School of Medicine, should consult appropriate school officers about tuition reduction eligibility.

Matriculated graduate students who have Stanford fellowships or assistantships that require less than full-tuition registration may register at the unit rate required by their award. Honors Cooperative students register at the unit rate.

During the Summer Quarter registration is not required by Stanford University and does not substitute for registration during the academic year. Students are required to be enrolled Summer Quarter if, during that quarter, they will meet any of the criteria listed in the "Enrollment Requirements" section of the Graduate Degrees section of this bulletin. Graduate students who do enroll Summer Quarter may reduce their enrollment to a minimum of one unit (charged on a per-unit basis, with a minimum tuition charge at the 1-3 unit rate) unless the terms of a fellowship or other financial support, or of their particular degree program, require a higher level of enrollment. TGR students who enroll in summer pay the TGR rate and must enroll in the required zero-unit course. Students in the schools of Law, Business, or the M.D. program should consult appropriate school officers regarding summer enrollment requirements. Students possessing an F1 or J1 student visa may be subject to additional course enrollment requirements in order to retain their student visas.

Tuition exceptions may also be available for students who are faculty spouses, regular Stanford employees, or full-time educators in the Bay Area.

Nonmatriculated graduate students pay the same tuition rates as matriculated students, but must register for at least 8 units. Visiting researchers pay the Permit for Services Only (PSO) rate; they may not enroll in or audit courses. Within certain restrictions, postdoctoral scholars may enroll in courses if the appropriate unit rate for tuition is paid.

The following reduced-tuition categories can be requested by matriculated graduate students in the final stages of their degree programs:

Terminal Graduate Registration (TGR)—Doctoral students, master's students, and students pursuing Engineer degrees who have completed all degree requirements other than other than the University oral exam and dissertation (doctoral students) or a required project or thesis (Engineer or master's students) and meet the conditions listed in the "TGR" section of this bulletin may request Terminal Graduate Registration tuition status.

Each quarter, TGR students must enroll in the 801 (for master's and Engineer students) or 802 (for doctoral students) course in their department for zero units, in the appropriate section for their adviser. TGR students register at a special tuition rate: \$2,760 per quarter in 2008-09. TGR students may enroll in up to 3 units of course work per quarter at this tuition rate. Within certain restrictions, TGR students may enroll in additional courses at the applicable unit rate. The additional courses cannot be applied toward degree requirements since all degree requirements must be complete in order to earn TGR status.

3. *Graduate Tuition Adjustment*—Graduate students who need only a few remaining units to complete degree requirements or to qualify for TGR status, may register for one quarter on a unit basis (3 to 7 units) to cover the deficiency. This status may be used only once during a degree program. For per-unit tuition rates, see the Registrar's tuition web site at <http://registrar.stanford.edu/students/finances>.

4. *Graduation Quarter*—Registration is required for the term in which a student submits a dissertation or has a degree conferred. Students who meet the conditions listed in the “Graduation Quarter” section of this bulletin are eligible to be assessed a special tuition rate of \$100 for the quarter in which they are receiving a degree.

INTERNATIONAL STUDENTS

F-1 or J-1 visas are required by the U.S. Department of Homeland Security. International students must be registered as full-time students during the academic year. Summer Quarter registration is not required unless the I-20/DS-2019 notes the Summer Quarter as the start date. International graduate students comply with immigration regulations while enrolled for partial tuition if their Stanford fellowships or assistantships require part-time enrollment, if they are in TGR status, or if they are in the final quarter of a degree program. Nonmatriculated international students must register for at least 8 units.

FEES

APPLICATION FEE

Contact the Undergraduate Admission Office for information about the undergraduate application fee and the Graduate Admission section of the Office of the University Registrar for the current graduate application fee. Application fees for the School of Law, the School of Medicine, and the Graduate School of Business vary by program. Fees are payable at the time of application and are not refundable.

ASSU FEES

The Associated Students of Stanford University (ASSU) fees are established by student vote in Spring Quarter. Fees directly fund activities of student organizations and not operations of ASSU. The 2008-09 fees are:

- Undergraduates*—\$110 per quarter
- Graduate Students*—\$30 per quarter
- Law Students*—Autumn, \$30; Winter, \$60

Fees are assessed each term. All fees are refundable. Refunds can be requested during the first three weeks of each quarter on the ASSU web site at <http://assu.stanford.edu>. Those eligible are mailed refund checks by the eighth week of the quarter.

DOCUMENT FEE

Stanford charges a one-time Document Fee to all students admitted to new degree or non-degree programs in 1993 or later. The fee is paid once only, regardless of the number of degrees a student may ultimately pursue. It covers the cost of a variety of University administrative services such as enrollment and degree certification, course drops and adds done in Axess before published deadlines, diplomas, official transcripts and their production, and credential files maintained by the Career Development Center.

HEALTH INSURANCE FEE

The University requires all registered students to carry medical insurance to provide coverage for services not provided by Vaden Health Center. Students are enrolled in and charged for the Stanford student health insurance plan, Cardinal Care, unless they have completed waiver procedures by the second day of instruction. See http://vaden.stanford.edu/insurance/using_your_own.html#waive for details. Those who carry medical insurance through an alternate carrier are generally eligible for waiver of the health insurance fee.

SPECIAL FEES

New Student Orientation Fee—A fee is charged to all entering undergraduates for the costs of orientation, including room and board, and for the cost of class dues to provide funds for later activities of the class.

School of Law Course Materials Fee—A fee is charged each semester to School of Law students for supplementary course

materials.

Graduate School of Business M.B.A. Course Reader Fee—A fee is charged each quarter to M.B.A. students in the Graduate School of Business to cover the cost of in-class handouts and copyrights.

Late Fees—Charges are imposed for late submission of study lists. The amount is listed in the quarterly Time Schedule.

Laboratory Fee—Students in chemistry laboratory courses are charged a nonrefundable fee.

Music Practice; Athletics, Physical Education, Recreation; and Dance—Courses for which special fees are charged are indicated in the Time Schedule.

Dissertation Fee—Each Ph.D. and D.M.A. candidate is charged a fee to cover the cost of microfilming and binding the dissertation and the cost of publishing the abstract.

International Scholar Service Fee—A one-time fee for visa authorization documents is charged to international postdoctoral and visiting scholars.

HOUSING

Bulletins with further information on housing rates are *School of Law for Law School* and *Overseas Studies* for Overseas Centers. See <http://summer.stanford.edu> for Summer Session rates.

Campus housing rates are generally below local area market rents. The approximate room rates for the 2008-09 academic year are as follows:

<i>Residences</i>	<i>Room Rates*</i>			
	<i>Aut</i>	<i>Win</i>	<i>Spr</i>	<i>Total</i>
Undergraduate Single Student Residences:				
Residence Halls and University-operated houses	\$2,269	1,979	1,952	6,200
Theme or self-operated houses (includes kitchen fee)	2,817	2,374	2,342	7,533
Theme or self-operated houses (excludes kitchen fee)	2,348	1,979	1,952	6,278
Theme house, non-Row (EAST)	2,722	2,374	2,342	7,438
Co-ops, Fraternity, Sorority, or student-cleaned houses with professional cooks (includes kitchen fee - DDD, Durand, Grove, Phi Sig)	2,514	2,119	2,091	6,724
Co-ops, Fraternity, Sorority, or student-cleaned houses with professional cooks (excludes kitchen fee - EBF)	2,045	1,724	1,701	5,469
Mirrielees (apartments)	2,565	2,237	2,207	7,008
Suites	2,537	2,213	2,183	6,933
Crothers (Autumn only)	2,269			2,269
Graduate Single Student Residences:				
Dormitories (single occupancy)				\$677 per month
Dormitories (double occupancy)				\$478 per month
Rains Houses (apartments)				\$835 per month
Richard W. Lyman (apartments)				\$835 per month
Schwab Residential Center (apartments)				\$1,277 per month
Escondido Village (single student apartments):				
Studio (single occupancy)				\$1,051 per month
1 bedroom (single occupancy)				\$1,412 per month
1 bedroom (double occupancy)				\$567 per month
2 bedroom (double occupancy)				\$835 per month
2 bedroom (triple occupancy)				\$567 per month
3 bedroom (triple occupancy)				\$755 per month
Couples without Children:				
Escondido Village				
1 bedroom				\$1,412 per month
1 bedroom plus den				\$1,606 per month
Students with Children:				

Escondido Village	
1 bedroom	\$1,359 per month
2 bedroom	\$1,556 per month
3 bedroom	\$1,881 per month
4 bedroom	\$2,232 per month

* All rates are approximate and subject to change.

All rates are per student and include utilities and coinless laundry. Room rates are charged quarterly on the University Bill. Information on payment options and procedures is discussed in housing assignment information from Housing Assignments and is available in complete detail from the Student Financial Services office, 632 Serra Street, Suite 150, Stanford University, Stanford, CA 94305-6036.

A quarterly house dues fee for students is generally determined by the local residence staff and/or residents of the house and may be included with room and board charges on their University Bill.

Students who live in housing are automatically assessed a telecommunications fee on their University Bill that covers in-room network connections and a land-line phone with basic telephone service.

MEAL PLANS

Stanford's Residential Education program promotes the philosophy that living and learning are integrated, and that formal teaching, informal learning, and personal support in residences are integral to a Stanford education. Meals play a key role in this mission of community building, leading, and learning. Therefore residents of University-managed housing with an attached Stanford Dining facility (Branner, Florence Moore, Lakeside, Manzanita, Murray, Ricker, Stern, Wilbur, and Yost) are required to participate in a meal plan. Stanford Dining is committed to providing Meal Plans that offer maximum flexibility of dining locations across campus.

Stanford Dining serves 19 meals each week: breakfast, lunch and dinner, Monday thru Friday, and brunch and dinner on the weekends. There are three meal plans to choose from: 19 meals/week, 14 meals/week plus Cardinal Dollars, and 10 meals/week plus Cardinal Dollars.

There are three standard meal plans available: 19 meals/week; 14 meals/week plus meal plan Cardinal Dollars; and 10 meals/week plus meal plan Cardinal Dollars. The 10 meals/week plan allows for one roll-over meal per week; the 14 meals/week plan allows two roll-over meals per week. The 19 meals/week plan now includes an additional three guest meals per quarter, for a total of eight guest meals per quarter; the 14 meal/week and 10 meal/week plans continue to provide five guest meals per quarter. The 10 meal plan allows one roll-over meal to be carried over to a following week, allowing for a maximum of 11 meals in a given week. With the 14 meal plan, up to two roll-over meals may carry over to following weeks, for a maximum of 16 all-you-care-to-eat meals in any one week. Roll-over meals carry over from week to week until the extra meal is used, or until the end of the meal plan quarter.

	<i>Aut</i>	<i>Win</i>	<i>Spr</i>	<i>Total</i>
<i>Total Meal Plan Cost</i>	\$1,809	\$1,618	\$1,555	\$4,982
<i>Meal Plan Cardinal Dollars</i>				
14 Meals/week	155	135	130	420
10 Meals/week	270	245	235	750
Yost/Murray: 11 meals/week and Open Kitchen	125	115	105	345

19 Meals/week Meal Plan—Students on this meal plan are able to partake of every meal that Stanford Dining serves. Students enter the dining hall and swipe their ID cards once. During this visit, they may make unlimited trips through the food service lines, and eat as much as they want. This plan offers 8 bonus guest meals per quarter.

14 Meals/week plus Meal Plan Cardinal Dollars—Students begin each week on Sunday with 14 all-you-care-to-eat meals available to them. Each quarter, a set amount of Cardinal Dollars is added to a student's ID card. Two unused meals may be rolled over into the following weeks for a maximum of 16 meals per week.

10 Meals/week plus Meal Plan Cardinal Dollars—Students begin each week on Sunday with 10 all-you-care-to-eat meals available to them. Each quarter, a set amount of Cardinal Dollars is added to a student's ID card. One unused meal may be rolled over into the following weeks for a maximum of 11 meals per week.

Open Kitchen—Yost and Murray residents have 10 meals/week cooked and served in their house, one meal that can be used in another dining hall, and each resident is given a set amount of Cardinal Dollars each quarter. Each house also has a discretionary budget to purchase snacks or other food items as agreed upon by the house, available to residents in the open kitchen. Students at Yost and Murray houses are responsible for the cleanliness of the kitchens outside Stanford Dining's hours of operation.

CARDINAL DOLLARS

A maximum of 75 unused meal plan Cardinal Dollars carry over to the next quarter. Cardinal Dollars are not available for use during the period between quarters. These Cardinal Dollars expire on the last day of Spring Quarter when the meal plan ends. Cardinal Dollars can be used in all of Stanford Dining's locations.

Cardinal Dollars may also be added to a Stanford ID card and can be used in any Stanford Dining location, all residence dining halls to purchase meals, and in Stanford Dining's cafés and late night locations including: Subway, Pizza Hut, and Union Square at Tresidder; Olives at Building 160; the Café at the Alumni Center; Late Night at Lakeside, Stern's Cyber Café, and Wilbur's Energy Zone. Cardinal Dollars that are purchased in addition to a meal plan carry over from quarter to quarter, and from year to year.

Enrolled students can purchase Cardinal Dollars by logging into their account using the Manage Your Account option. Online orders are charged to the University bill. Students can also submit an order via email from the student's SUNet account to diningplans@stanford.edu; students must include a SUNet ID number and the amount being purchased. Email orders are billed to the University bill. Anyone with a Stanford ID may purchase Cardinal Dollars with cash, check, or credit card at Stanford Dining's customer service office on the second floor of Tresidder Memorial Union, Suite 5, off the Meeting Services lobby. The office is open Monday to Friday, 9 a.m. to 5 p.m. For additional information, see <http://dining.stanford.edu>, email diningplans@stanford.edu, or phone at 650-723-4751.

PAYMENTS

By accepting Stanford's offer of admission and enrolling in classes, each student accepts responsibility for paying all debts to the university, including tuition and fees, for which he or she is liable.

All charges and credits from offices within the University are aggregated in a student's individual account and presented on the University Bill. Student Financial Services sends the University Bill electronically to students monthly. Students may view their account online 24 hours a day, seven days a week, via Stanford ePay at <http://axess.stanford.edu>. Payments can be made online through Stanford ePay or the bill and a payment stub may be printed.

Term fees, such as tuition, fees, room, board, and health insurance, are due and must be received on the 15th of the month. Online payments via Stanford ePay can be made up to midnight PST on the 15th of the month. Mailed payments must be postmarked by 5:00 p.m. on the 15th of the month.

After the start of the term, adding units may result in additional tuition charges. Other fees, such as room damage repair charges, petition fees, late fees, lab fees, and other miscellaneous fees, are due after they are billed.

Fees may be paid: via Stanford ePay (preferred); by mail at 632 Serra Street, Room 150, Stanford, CA 94309-6036; in person at the Cashier's Office, Maude Modular, 632 Serra Street, Room 150; or at the 24-hour secure drop box on the wall outside the staff entrance to Maude. The Cashier's Office is open from 9:00 a.m. to 5:00 p.m., Monday through Friday, excluding University holidays. Payments received in the drop box after 5:00 p.m. are processed the following business day.

An individual's registration as a Stanford student constitutes his or her agreement to make timely payment of all amounts due.

ACCOUNT PENALTIES

Late Fees—The University must receive the full amount due on or before the due date indicated on the bill. If full payment is not received by the due date, a late fee of 1.0% of the amount past due is assessed. Anticipated aid (aid that has been accepted but not disbursed and is shown on the student account) reduces the total amount due prior to late fees being applied.

Holds—Accounts that become past due more than 30 days are subject to financial holds. A financial hold blocks transcripts, diplomas, and enrollment eligibility.

Nonsufficient Funds—Checks or eCheck payments returned due to insufficient funds have already been submitted twice to the bank. A non-refundable \$25.00 administrative fee is assessed. In addition, student accounts are subject to holds and late payment penalties may apply.

Delinquent Accounts—Delinquent accounts may be reported to one or more of the national credit reporting agencies. Severely delinquent accounts may be referred to a collection agency and/or placed in litigation in accordance with state and federal laws. Students with delinquent accounts may be held responsible for collection costs, attorney fees, and court costs.

FORMS OF PAYMENT

The preferred method of payment is electronic check (eCheck) using the online service, Stanford ePay. Stanford ePay accepts eCheck or credit cards (American Express, Discover, MasterCard). There is no fee associated with eCheck; however, a non-refundable convenience fee of 2.75 percent applies to credit card payments. In addition to Stanford ePay, Stanford accepts the following forms of payment: personal check, cashier's check, money order, travelers checks in U.S. funds drawn on U.S. banks, cash, and wire transfer (recommended for foreign students, see http://fingate.stanford.edu/students/universbill/payment_methods.html#wire_transfer for wire transfer instructions). Stanford does not accept postdated checks.

REFUNDS

Students who withdraw from the University before the end of a term may be eligible to receive refunds of portions of their tuition.

ANNULLED REGISTRATION

Students who take a leave of absence from the University voluntarily before the first day of instruction may have their registrations annulled. Tuition is refunded in full. Such students are not included in University records as having registered for the term and new students do not secure any privileges for admission for any subsequent quarter as returning students. An annulment does not automatically cancel health coverage unless the annulment is granted before the first day of instruction. Financial aid recipients should be aware that a proportion of any refund is returned to the various sources of aid.

CANCELLATION OF REGISTRATION OR SUSPENSION FOR CAUSE

Students who have their registrations canceled or are suspended from the University for cause receive refunds on the same basis as those receiving leaves of absence unless otherwise specified in the disciplinary action taken. A student whose registration is canceled less than one week after the first day of instruction for an offense committed during a preceding quarter receives a full refund of tuition fees.

INSTITUTIONAL INTERRUPTION OF INSTRUCTION

It is the University's intention to do everything reasonably possible to avoid taking the actions described in this paragraph. However, should the University determine that continuation of some or all academic and other campus activities is impracticable, or that their continuation involves a high degree of physical danger to persons or property, activities may be curtailed and students

requested or required to leave the campus. In such an event, arrangements are made as soon as possible to offer students the opportunity to complete their courses, or substantially equivalent work, so that appropriate credit may be given. Alternatively, the University may determine that students receive refunds on the same basis as those receiving leaves of absence, or on some other appropriate basis.

LEAVES OF ABSENCE

A student in good standing who desires to take a leave of absence from the University after the first day of instruction, but before the end of the first 60 percent of the quarter, may file a petition for a leave of absence and tuition refund with the Office of the University Registrar. A leave of absence after the first 60 percent of the quarter is only granted for approved health and emergency reasons. For more information on leaves of absence, undergraduates should see the "Leaves of Absence and Reinstatement (Undergraduate)" section of this bulletin, and graduate students should see page the "Leaves of Absence and Reinstatement (Graduate)" section of this bulletin.

TUITION REFUND SCHEDULE

Students who take an approved leave of absence are eligible for a tuition refund during the first 60 percent of the quarter. Refunds are calculated on a per diem basis (including weekends and University holidays) starting the first day of instruction of each quarter. Tuition is charged on a daily basis (including weekends and holidays) through the first 60 percent of the quarter. After the first 60 percent of the quarter, students are liable for the full amount of tuition that they were charged. Health insurance charges are not refundable after the first day of instruction.

Per Diem Tuition Charges for Students Who Take a Leave of Absence

<i>Quarter</i>	<i>Autumn</i>	<i>Winter</i>	<i>Spring</i>	<i>Summer</i>
<i>Undergraduate/ Graduate Full Tuition</i>	\$146.46	\$162.30	\$166.81	\$222.41
<i>Graduate 8-9-10 Unit Rate</i>	\$95.24	\$105.54	\$108.47	\$144.63
<i>Graduate Engr. Full Tuition</i>	\$156.10	\$172.97	\$177.78	\$237.04
<i>Graduate Engr. 8-9-10 Unit Rate</i>	\$101.46	\$112.43	\$115.56	\$154.07
<i>Last Date for Tuition Refund</i>	Nov. 9	Feb. 18	May 12	July 24

For example: an undergraduate, who was charged the tuition rate of \$12,010 for Autumn Quarter, becomes ill and informs the Registrar's Office on the 10th day of the quarter that he or she wants to take a leave of absence. If the petition is approved, the student is charged for 10 days of tuition (10 days x \$141.46 per day) or \$1,414.60.

Separate schedules exist for students paying the medical, law, graduate business, or summer session rates. These schedules are available at the Office of the University Registrar or at <http://registrar.stanford.edu/students/finances>.

Tuition refunds are calculated based on the date that the student last attended classes.

Students may not be entitled to any financial aid credits such as federal loans or University scholarships or grants that were previously placed on their accounts. The Financial Aid Office can confirm any amounts that may have been withdrawn from a student's account as a result of not being enrolled.

The amount refundable based on the criteria outlined above, an overpayment of fees, or financial aid awards in excess of fees is presented on the University Bill in Stanford ePay or on Axess. Refunds are processed routinely throughout the term. Refunds may be requested via HelpSU (<http://helpsu.stanford.edu>, request category Student Services, request type University Bill/Student Account), in person at Student Financial Services (Maude Modular, 632 Serra Street), or by phone at (650) 723-2181. Student Financial Services office hours are Monday through Friday, 8 a.m. to 5 p.m., except University holidays.

A student can receive a refund by direct deposit. Students are advised to maintain up-to-date direct deposit details in Axess. Students who have not established direct deposit receive a check mailed to the mailing address as recorded in Axess. Checks for those

without a mailing address are sent to the permanent home address.

Tuition payments made to the University under certain specific tax benefit programs prohibit tuition refunds to the student or donor. For more information about these programs, contact Student Financial Services.

ROOM AND MEAL PLAN REFUNDS

Students assigned to a University residence are subject to the terms of the University Residence Agreement, and are required to live in University Housing for the full duration of their signed contract. The text of the University Residence Agreement is available at <http://housing.stanford.edu/resagree/0708/>.

Room refunds are made only when students move out of the residence system and graduate from or cease to be enrolled at the University. Eligibility for refunds is listed in the Residence Agreement and in the online termination form at <http://onlinetoc.stanford.edu>. Filing a termination of occupancy form and moving out of Student Housing does not necessarily entitle a student to a refund. Students in all-male fraternities or all-female sororities are billed directly by the fraternity or sorority, and refunds are arranged between the student and the fraternity or sorority.

A meal plan refund is based on the date when a student moves out of University residence and is approved under conditions as specified in the Residence Agreement. If a student uses the meal plan after that date, an additional daily charge incurs.

Any decision to refund prepaid room and meal plan charges or to waive liability for deferred charges is made at the sole discretion of the University. Students with questions about refunds should contact Housing Assignments for room refunds or the central office of Stanford Dining for residential meal plan refunds.

HOUSING

University housing is available to enrolled Stanford students. Student Housing, a division of Residential and Dining Enterprises, is responsible for: managing, maintaining, and cleaning the physical plant of student residences; assigning students to housing; and operating the regional housing front desks. Information on University housing assignments, options, policies, application procedures, and deadlines may be obtained from Housing Assignments online at <http://studenthousing.stanford.edu>, by mail or in person at 630 Serra Street, Suite 110, Stanford University, Stanford, CA 94305-6034, by telephone at (650) 725-2810, or by email at housingassignments@lists.stanford.edu. Information regarding off-campus housing may be obtained from Community Housing at <http://offcampus.stanford.edu>, by mail or in person at 630 Serra Street, Suite 110, Stanford University, Stanford, CA 94305-6034, by telephone at (650) 723-3906, or by email at communityhousing@lists.stanford.edu. For other housing related information, email studenthousing@lists.stanford.edu or phone the main student housing office at (650) 725-1600.

The department of Residential Education (<http://www.stanford.edu/dept/resed/>, 650-725-2800) and the Graduate Life Office (<http://www.stanford.edu/group/glo/>, 650-723-1171) are responsible for planning educational programs, counseling, and crisis intervention by residence deans. In addition, Residential Education is responsible for administration of local undergraduate residence offices.

UNDERGRADUATE RESIDENCES

Assignment to Undergraduate Residences—Approximately 95 percent of undergraduates live in University housing, not counting students studying abroad during the academic year. All freshmen and transfers are required to live in University residences for educational reasons and are automatically assigned housing following admission. Undergraduates are guaranteed four years of housing.

Residence assignments for continuing undergraduates are made on the basis of an annual lottery, called the Draw, and quarterly waiting lists. Undergraduates who enter Stanford as freshmen are guaranteed four years of University housing if they apply by the appropriate Draw deadlines and are willing to live anywhere on campus. Transfer students are guaranteed two or three years of housing, based on their entering class standing.

Undergraduate residences include traditional residence halls, language and culture residences, crosscultural theme houses, student-managed and cooperative houses, apartments, suites, fraternities, and sororities.

GRADUATE RESIDENCES

Assignment to Graduate Residences—Over 53 percent of matriculated graduate students live in Stanford student housing. Residence assignments are made on the basis of an annual lottery and quarterly waiting lists. New matriculated students are guaranteed housing if they apply by the first round application deadline for the Autumn term and are willing to live in any residence for which they are eligible. At Stanford University, new matriculated students are students who are in a graduate program for the first time. Students starting a second graduate degree are not considered new students and therefore are not guaranteed housing.

After the first year, continuing matriculated graduate students are given priority for housing for a specified number of years based on their academic degree program. Master's students are given one additional year of limited priority for housing. Doctoral students are given five additional years of limited priority for housing. Limited priority years are not automatically cumulative, so students do not receive additional years of limited priority for subsequent degrees. If a student completes a master's program and then moves to a doctoral program, they receive four additional limited priority years, which is the difference between the allocation for a master's and a doctoral program. Students who live in residences that are open year-round and who remain in continuous occupancy in their rooms or apartments may renew their contracts annually if they meet certain

eligibility requirements. Students who live in residences that are open only during the academic year or who want to change residences, re-enter the lottery each year. Approximately 80% of continuing student applicants are assigned housing each year. Additional housing is under construction to better meet demand.

Single graduate students may request assignment to graduate apartments and residence halls, or to spaces in six undergraduate cooperative houses.

Couples without children may request assignment to either furnished or unfurnished one-bedroom apartments. Couple housing is available to students who are married and to students who have a same-sex or opposite-sex domestic partner. At Stanford University, a domestic partnership is defined as an established, long-term partnership with an exclusive mutual commitment in which the partners share the necessities of life and ongoing responsibility for their common welfare.

One-, two-, and three-bedroom apartments (furnished and unfurnished) are provided for students with children, based on the number of dependents. Housing for students with children is available to married couples, domestic partners, and single parents who have dependent children living with them. Housing is not provided for extended families, including the parents and siblings of students, or live-in day care staff.

COMMUNITY HOUSING

Community Housing maintains computerized listings of private rooms, houses, and apartments in surrounding communities that are available to students who want to live off-campus. Students must make rental arrangements directly with landlords. Information on community housing may be obtained from Community Housing at <http://offcampus.stanford.edu>, by mail or in person at 630 Serra Street, Suite 110, Stanford University, Stanford, CA 94305-6034, by telephone at (650) 723-3906, or by email at communityhousing@lists.stanford.edu. During early September, temporary accommodations are available in student residence halls at a modest charge for students searching for off-campus housing for Autumn Quarter. Contact Stanford Conference Services for more information at (650) 725-1429.